



Kansas Real Estate Commission

Jayhawk Tower
700 SW Jackson St Ste 404
Topeka, KS 66603-3785

krec@ks.gov (785) 296-3411
Fax: (785) 296-1771 www.krec.ks.gov

Public access is available by appointment only

CLOSE COMPANY OR BRANCH OFFICE FORM | REC-440

COMPANY BEING CLOSED

THIS IS A FILLABLE FORM

COMPANY NAME		COMPANY NUMBER	FRANCHISE NAME	
ADDRESS				
CITY	STATE	ZIP	COUNTY	

ADDRESS WHERE TRANSACTION FILES WILL BE MAINTAINED

CUSTODIAN NAME			PHONE NUMBER	
ADDRESS				
CITY	STATE	ZIP	COUNTY	

ATTACH REL-300 FORM AND FEE IF APPLICABLE

Submit the License Change Form (REL-300) to do any of the following:

- Deactivate a license
- Change affiliation from this company to another company (\$15)
- Remove affiliation from this company but continue affiliation at a different company

To find a list of licensees affiliated with a company and access the REL-300 form, visit the KREC website at www.krec.ks.gov.

TRUST ACCOUNT

Does the company maintain a trust account(s)? **No** If no, sign below. Skip next page.

Yes If yes, the current trust account(s) must be closed prior to closing this company. Sign below and include next page.

SUPERVISING/BRANCH BROKER CERTIFICATION *I declare under penalty of perjury under the laws of the State of Kansas that I have read and understand this form and that the information provided is true, correct and complete to the best of my knowledge.*

PRINTED NAME OF SUPERVISING OR BRANCH BROKER

LICENSE NUMBER

SIGNATURE OF SUPERVISING OR BRANCH BROKER

DATE SIGNED

BRANCH CERTIFICATION Complete the following information only if you are submitting this form to close a branch office.

PRINTED NAME OF MAIN OFFICE SUPERVISING BROKER

LICENSE NUMBER

SIGNATURE OF MAIN OFFICE SUPERVISING BROKER

COMMISSION USE ONLY INITIALS: _____ DATE ENTERED: _____
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REPORT ON CLOSING TRUST ACCOUNT**

If there are funds in the account which you are unable to disburse, contact KREC before closing the trust account and submitting this form. If the funds have been in the account for five or more years, they may qualify for disbursement to the real estate recovery fund [K.S.A. 58-3061(i)]. You may mail copies of contracts and any other documentation which reflects the date that such funds were deposited, along with any information pertaining to efforts to disburse the funds to KREC at the address listed above. After review of the documentation, we will notify you whether or not the money can be disbursed to the recovery fund.

INSTRUCTIONS

Complete the trust account information below and sign. This form is fillable online.

If more than one account has been closed, complete a separate form for each account.

THE TRUST ACCOUNT NAMED BELOW HAS BEEN CLOSED:

TRUST ACCOUNT NAME	ACCOUNT NUMBER
BANK, SAVING AND LOAN ASSOCIATION, OR CREDIT UNION NAME	

REASON FOR CLOSING TRUST ACCOUNT

CLOSING OFFICE USING 3RD PARTY ESCROW OTHER: _____

SUPERVISING/BRANCH BROKER CERTIFICATION *I declare under penalty of perjury under the laws of the State of Kansas that I have read and understand this form and that the information provided is true, correct and complete to the best of my knowledge.*

PRINTED NAME OF SUPERVISING/BRANCH BROKER

LICENSE NUMBER

SIGNATURE OF SUPERVISING/BRANCH BROKER

DATE SIGNED

BRANCH CERTIFICATION Complete the following information only if you are submitting this form to close a branch office.

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LICENSE NUMBER

SIGNATURE OF MAIN OFFICE SUPERVISING BROKER

DATE SIGNED

COMMISSION USE ONLY	
Initials: _____	Date Entered: _____