



LICENSEE OFFENSE REPORT FORM | REL-700

INSTRUCTIONS **THIS IS A FILLABLE FORM**

Use this form to report an arrest, charge, indictment, or plea of no contest or guilty to a misdemeanor or felony pursuant to K.A.R. 86-3-15(a)(4) or (c), or to report any denial, suspension, revocation, voluntary surrender, or other disciplinary action against any professional or occupational license or certificate pursuant to K.A.R. 86-3-15(a)(9). Information must be reported within 10 days of the occurrence or, if you are the supervising or branch broker, within 10 days of the date you became aware. Attach copies of court pleadings or disciplinary order. If you are not the licensee, supervising broker or branch broker, do not use this form. Use the Complaint Form (RE-650) which is available on the KREC website.

PERSON REPORTING INFORMATION

NAME	LICENSE NUMBER	
ADDRESS		
CITY	STATE	ZIP
PHONE	EMAIL	

LICENSEE OR COMPANY BEING REPORTED

NAME	LICENSE/COMPANY NUMBER
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CRIMINAL CHARGES Use a separate form for each case number

NAME OF ARRESTING AGENCY OR COURT	CITY & STATE OF ARRESTING AGENCY OR COURT
STATUS (CHECK ALL THAT APPLY)	<input type="checkbox"/> ARRESTED <input type="checkbox"/> CHARGED/INDICTED <input type="checkbox"/> PLED GUILTY/NO CONTEST <input type="checkbox"/> RECEIVED A DIVERSION OR SUSPENDED IMPOSITION OF SENTENCE
DATE OF ARREST/CHARGES FILED	DATE OF PLEA OR CONVICTION
OFFENSE (S)	CITATION OR CASE NO.

EXPLANATION Explain the events that led to the criminal charge or disciplinary action. Attach additional pages if needed. Attach copies of court pleadings or disciplinary order.

CERTIFICATION

I declare under penalty of perjury under the laws of the State of Kansas that I have read and understand this form and that the information I have provided is true, correct and complete to the best of my knowledge.

SIGNATURE

DATE SIGNED