

MINUTES OF THE MEETING
Kansas Real Estate Commission
May 23, 2022

The Kansas Real Estate Commission held its regular meeting on Monday, May 23, 2022, at 9:00 am via Zoom teleconference.

Commissioners Present:

Natalie Moyer, Chairperson
Jacqueline Kelly, Vice-Chairperson
Bryon Schlosser, Member
Clarissa Harvey, Member
Marsha McConnell, Member

Staff Present:

Erik Wisner, Executive Director
Wendy Alkire, Deputy Director and Compliance Director
Amber Nutt, Education and Communication Director
Lindsey Bowes, Legal Assistant
Lynn Comfort, Real Estate Specialist
Jennifer Box, Administrative Specialist
Cindy Boswell, Real Estate Specialist

Kansas Real Estate Commission Legal Counsel:

Sarah Shipman, Deputy Attorney General
Jane Weiler, Assistant Attorney General

Members of the Public:

Mark Barker
Kelly White
Todd Woodburn
Kim Bischler
Jeff Weiss
Jennifer Hartman
Mark Tomb

Call to Order

Ms. Moyer called the meeting to order at 9:02 am.

Approval of the Minutes of the March 21, 2022 Meeting

Mr. Schlosser moved the minutes of the March 21, 2022 meeting be approved. Ms. Harvey seconded the motion. Motion carried unanimously.

Education and Communication Report

Staff approved 8 pre-license courses and 71 elective continuing education courses in FY2022. In FY2022, Pearson VUE has administered 2,906 exams with an overall pass rate of 61%.

Ms. Nutt requested the commission approve publishing the Exam Performance Summary and the School Content Area Performance reports to the KREC website. Mr. Schlosser moves the Commission approve publishing the Exam Performance Summary and the School Content Area Performance reports to the KREC website. Ms. Kelly seconded the motion. Motion carried unanimously.

Ms. Nutt presented proposed changes to the Kansas Required Core outline. Mr. Schlosser moves the Commission approve the proposed updates to the Kansas Required Core outline for courses taught on or after January 31, 2023. Ms. McConnell seconded the motion. Motion carried unanimously.

Ms. Nutt presented proposed changes to the Course Approval Policy. Mr. Schlosser moves the Commission approve changes to the Course Approval Policy for courses approved on or after July 1, 2022. Ms. Harvey seconded the motion. Motion carried unanimously.

Licensing Report

As of May 2022, there are 19,021 licensees which is a decrease of 183 compared to May 2021. There are 344 pending applications (98 salesperson, 19 broker, and 227 fingerprint-only files), this is a decrease of 37 applicants compared to May 2021.

Compliance Report

Staff have completed 208 compliance reviews in FY2022. In FY2022, staff have received 318 complaints. Compliance courses are scheduled for July 27 and October 25, 2022 for BRRETA and August 10 and December 7, 2022 for Broker Supervision.

Ms. Alkire also provided a summary of the 2022 ARELLO Mid-Year meeting in Savannah, GA.

Director's Report

The real estate fee fund balance as of April 30, 2022 is \$1,300,064 which is up \$178,673 from July 1, 2021. Real estate fee fund receipts for FY2022 are \$1,120,658 which is 7% higher than estimated. Real estate fee fund expenditures for FY2022 are \$930,782 which is 3% lower than estimated. The legislature also approved KREC's budget amendment request to add \$200,000 to our expenditure authority in FY2023 to procure and implement a new licensing management system.

Mr. Wisner provided an update regarding legislation to revise Commission statutes related to unlicensed activity and assigning an equitable interest in a purchase contract.

Mr. Wisner reviewed a draft proposal for the new licensing system software. Mr. Schlosser moved the Commission approve the draft request for a licensing software solution and authorize the Executive Director to work with the Department of Administration, Office of Procurement and Contracts to determine whether to issue the request as a request for proposal or request for quotation. Further the Commission authorizes the Executive Director to draft a technical specification document for the request, post the request to solicit

proposals or quotations, and respond to any requests from bidders for additional information. Ms. McConnell seconded the motion. Motion carried unanimously.

Executive Session

Mr. Schlosser moved that the Commission recess into executive session pursuant to K.S.A. 75-4319(b)(1) to discuss personnel matters of non-elected personnel and to protect the privacy of the parties involved regarding job performance with Sarah Shipman, General Counsel. Ms. Kelly seconded the motion. Motion carried unanimously.

The Commission reconvened the open meeting at 10:05 pm.

Ms. Kelly moved to grant the Executive Director a discretionary bonus of \$3,500 effective immediately or as soon as could be implemented. Mr. Schlosser seconded the motion. Motion carried unanimously.

Adjournment

Ms. Moyer adjourned the meeting at 10:09 am.