



Kansas Real Estate Commission

Jayhawk Tower
700 SW Jackson St Ste 404
Topeka, KS 66603-3785

krec@ks.gov (785) 296-3411
Fax: (785) 296-1771 www.krec.ks.gov

Public access is available by appointment only

RENEWAL APPLICATION | REL-200

ONLINE RENEWAL OPTION

YOU MAY RENEW ONLINE AT WWW.KREC.KS.GOV UP TO 45 DAYS PRIOR TO THE LICENSE EXPIRATION DATE AND UNTIL THE GRACE PERIOD FOR LATE RENEWAL ENDS. ONLINE RENEWAL IS PREFERRED AND WILL EXPEDITE THE PROCESS OF KEEPING YOUR LICENSE CURRENT.

CONTINUING EDUCATION HOURS

All continuing education required for renewal must be on record with the Commission to process your request. To verify education, login to your record at www.krec.ks.gov.

- **Salesperson AND Broker:** To renew on active status, 12 hours must be completed, including a minimum of three hours from the "Kansas Required Core" course (Code Prefix: M).
 - **Please note:** CE taken prior to the issuance of a Kansas broker's license will not count toward renewal of the broker's license.

Non-Resident CE

Hours taken in your resident state are accepted as Kansas elective hours, provided the hours were taken during the current Kansas renewal period. Hours will not be waived for Kansas even if they are waived in your resident state. You must submit an Individual Request form [RE-800](#) to have nonresident CE reviewed by the education department for credit.

- Licensees may receive elective credit for a maximum of nine non-resident hours.
 - **Please note:** CE taken prior to the issuance of a Kansas Broker's license will not count toward renewal of the broker's license.

Inactive Status

You may renew on inactive status without any CE hours. If your license is active and you wish to renew on inactive status, check the "Inactive Status" box on the renewal application.

- If the license has been inactive for two or more years, continuing education totaling six hours for each full year the license has been on inactive status must be completed prior to reactivation in addition to the regular 12 hours required for the immediate past renewal period.
- If the license has been inactive for five or more years, the licensure exam must be passed in addition to the education requirements listed above, prior to reactivation.

FEES - \$125 salesperson | \$175 brokers

You may email or fax the renewal application on page 2 with your credit card/electronic check information on page 3 or follow up by phone with payment information.

LATE APPLICATION - \$100 late fee

If the renewal application is submitted after the expiration date, a \$100 late fee is required in addition to the renewal fee. An expired license must be renewed within six months of expiration. If your expired license was deactivated by the previous broker, you must also submit the Renewal Addendum (page 4) to renew on active status.



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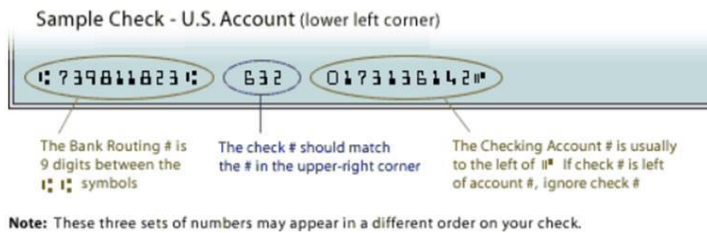
Salesperson two-year renewal fee: \$125
Broker two-year renewal fee: \$175
Late fee, if applicable: \$100

Option 1: CREDIT CARD PAYMENT INFORMATION

Licensee Name:	Card Holder: (if different than licensee)	Email Address: (optional/for electronic receipt)
Card Number:	Expiration Date:	Zip Code:
Card Type: <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express <input type="checkbox"/> Discover		

Option 2: ELECTRONIC CHECK PAYMENT INFORMATION

Account Holder Name:	Email Address: (optional for electronic receipt)	
Transaction Type: <input type="checkbox"/> Personal <input type="checkbox"/> Business	Account Type: <input type="checkbox"/> Checking <input type="checkbox"/> Savings	Check Number:
Account Number:	Routing Number:	



Submit to the Kansas Real Estate Commission by:
Email: krec@ks.gov
Fax: 785-296-1771

After processing your payment, this document will be shredded.
If you prefer to provide your credit card or electronic check information by phone, call 785-296-3411



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I declare under penalty of perjury under the laws of the State of Kansas that I have read and understand this application and that the information provided is true, correct and complete to the best of my knowledge.

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